

Waste Audit Sheet - Location and Date:

Solid Waste

Type	Amount per month	Measuring unit	currently recycled	Tick if this can be recycled	Comments including current or potential income from recyclables
Electronic / IT		units			
Furniture		units			
Glass		kg			
Metal: tin cans		kg			
Organic : food		kg			
Paper: Cardboard		kg			
Paper : mixed		kg			
Paper : white		kg			
Plastic No 1 : PET		kg			
Plastic No 2 & 4: bags		kg			
Plastic No 5:		kg			
Plastic No 6: Styrene		kg			
Plastic No 3 & 7:		kg			generally difficult to recycle

Hazardous Waste & Chemicals

Type of waste	Amount per month	Measuring unit	Tick if disposed responsibly	Tick if put with refuse	Comments
Batteries		kg			
CFL's		units			
Chemicals: cleaning		litres			
Chemicals: building					
other					

Waste Disposal

Type of bins		Comments
compost bins		
recycling bins		
mixed waste bins		

